

Eastern Soaring League Contest Coordinators Guide

<http://www.flyesl.org>



Mission Statement

"Enhance the sport of radio controlled (R/C) thermal soaring through the establishment and maintenance of reasonable standards for contest operations"

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1. Overview

The purpose of this document is to outline the ESL web site tasks performed by contest coordinators.

At the beginning of each season, the contest coordinator is responsible for ensuring that the contests within their division (thermal duration, hand launch, electric) are properly added to the ESL web site calendar. The contest coordinator must add the contest to the ESL calendar and properly identify the CDs and Registrar for that contest. Once the contest has been established, the CDs and Registrar have the ability to update the contest details (including date), as well as

2. Web site authentication and authorization

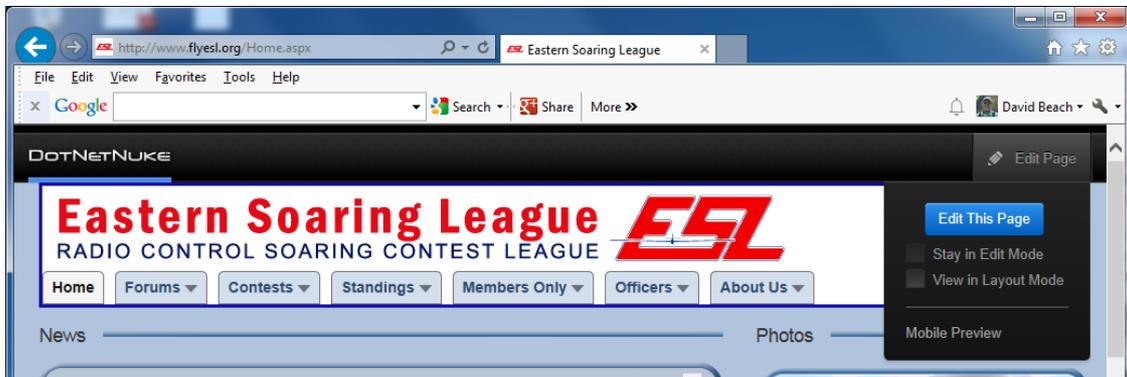
The ESL web site is built using the DotNetNuke framework, which provides an infrastructure for authentication and authorization. Upon logging into the web site, users with special authorization may see an administrative banner above the normal page content, as well as other visual elements on the page that enable administrative functions.

Note the dark DotNetNuke banner shown at the top of the ESL home page shown below. This banner appears only if the logged in user has administrative access on one or more of the page elements.

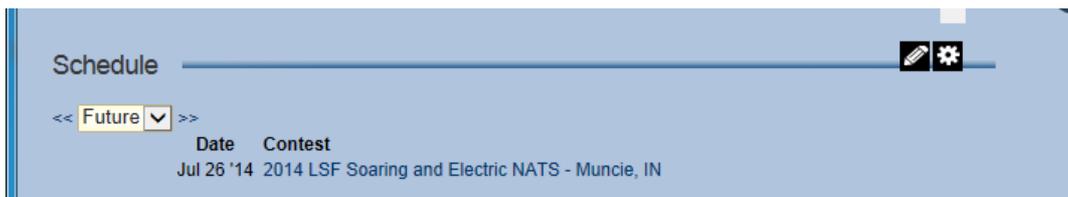


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By hovering the cursor over the 'Edit Page' area in the top banner a new drop down menu appears.



Clicking 'Edit This Page' causes the page to be redisplayed, with access to the allowed administrative functions now visible. Note the graphics displayed to the far right of the Schedule section heading.

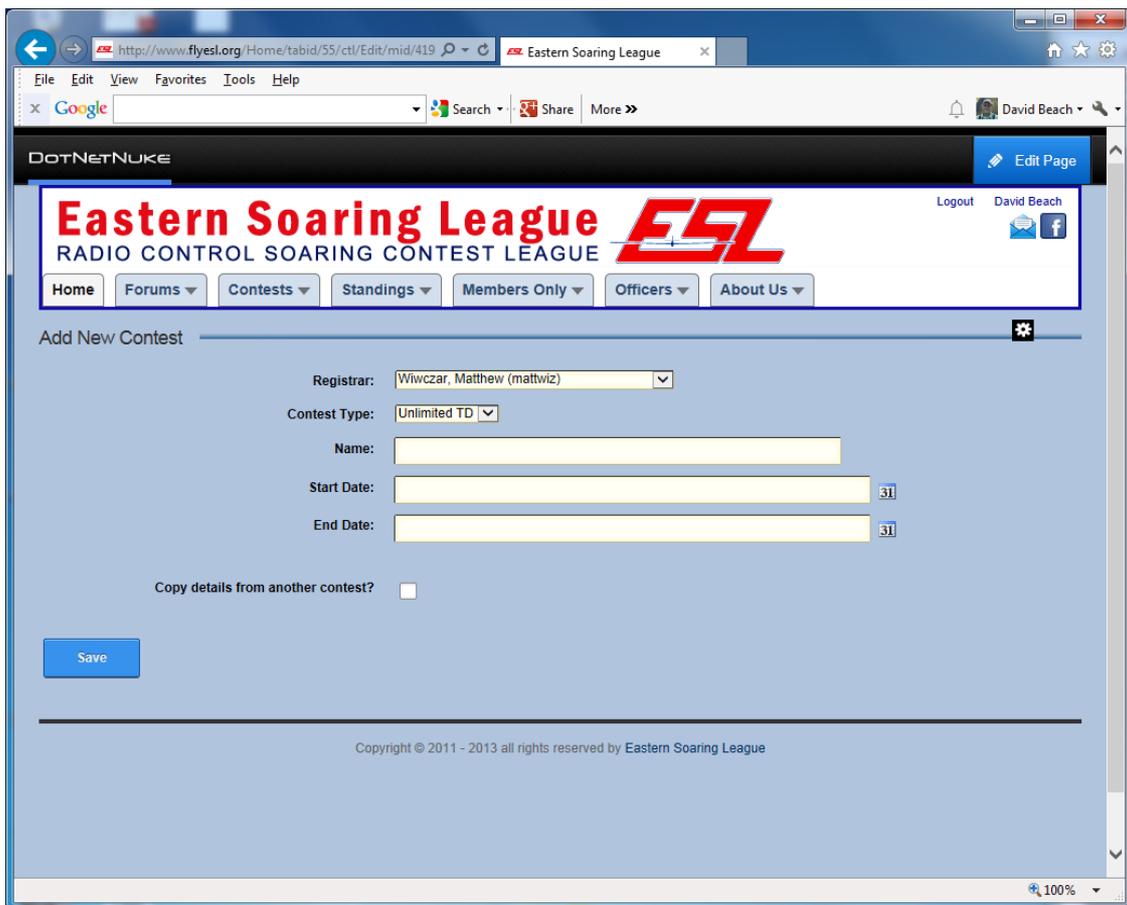


Hovering the cursor over the pencil icon will reveal additional administrative functions as shown below.



3. Adding a contest to the schedule

Log into the ESL web site and activate edit mode on the home page as described in section 2. Click the Add New Contest pop up menu item and the following page will be displayed.



The screenshot shows a web browser window displaying the Eastern Soaring League website. The page title is "Eastern Soaring League" and the URL is "http://www.flyesl.org/Home/tabid/55/ctl/Edit/mid/419". The page features a navigation menu with items: Home, Forums, Contests, Standings, Members Only, Officers, and About Us. The main content area is titled "Add New Contest" and contains the following form fields:

- Registrar: Wiwczar, Matthew (mattwiz)
- Contest Type: Unlimited TD
- Name: [Empty text box]
- Start Date: [Empty date picker]
- End Date: [Empty date picker]
- Copy details from another contest? [Unchecked checkbox]

A "Save" button is located below the form fields. The footer of the page contains the text: "Copyright © 2011 - 2013 all rights reserved by Eastern Soaring League".

The minimum amount of information required to establish a contest on the ESL schedule is the registrar, contest type, name of the contest, and start/end dates.

As a convenience, you may wish to copy the details of a prior contest by clicking the 'Copy details...' checkbox and selecting the appropriate contest from the prior year.

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The image shown below is how the CRRC Soar-In was added to the ESL calendar for the 2014 season.

Add New Contest

Registrar: Berg-Sonne, Anker (Anker)

Contest Type: Unlimited TD

Name: CRRC Soar-In

Start Date: 8/9/2014

End Date: 8/10/2014

Copy details from another contest? CRRC Soar-In

Save

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Pressing the save button creates the contest on the ESL calendar with a status of 'tentative' which is confirmed by the message displayed in green.

Add New Contest

Contest 'CRRC Soar-In' starting on 8/9/2014 has been added.

Registrar: Berg-Sonne, Anker (Anker)

Contest Type: Unlimited TD

Name:

Start Date:

End Date:

Copy details from another contest?

Save

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The new contest will now appear on the ESL home page schedule. At this point the contest coordinators and the registrar have the ability to edit the contest details as described in section 4.

Schedule

<< Future >>

Date	Contest
Jul 26 '14	2014 LSF Soaring and Electric NATS - Muncie, IN
TD Aug 09 '14	CRRC Soar-In - Sudbury MA

Standings

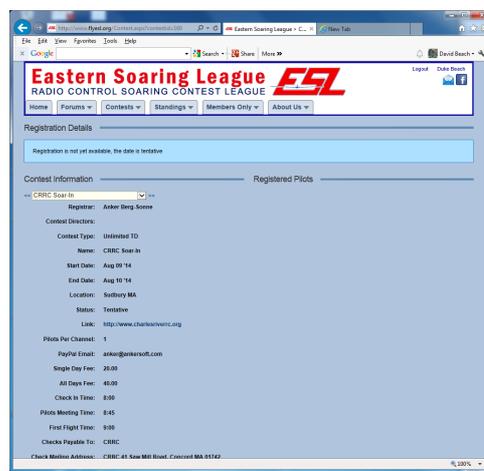
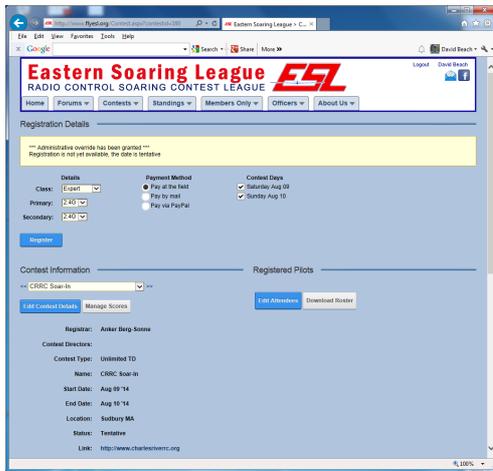
Latest Results

100%

4. Editing the contest details

Once a contest has been added to the ESL calendar (see section 3) the role of the contest coordinator is to assist the sponsoring club's registrar and/or CDs in ensuring the contest listing is complete and accurate. To update the contest details simply login, and click the contest name link on the home page.

Compare the following page images. The image on the left is seen by someone with editing capability while the image on the right is shown to a logged in user without edit authorization.



Pressing the 'Edit Contest Details' button causes the page to be redisplayed in edit mode where all contest fields may be updated as shown below. **You must press the 'Save' button before leaving the page in order to make your changes permanent.**

A screenshot of the 'Contest Information' form in edit mode. The form includes a dropdown menu for the contest name (currently 'CRRRC Soar-In'), a 'Save' button, and a 'Delete' button. The form fields are: Registrar: Berg-Sonne, Anker (Anker); Contest Directors: <unassigned>; Contest Type: Unlimited TD; Name: CRRRC Soar-In; Start Date: 8/9/2014; End Date: 8/10/2014; Location: Sudbury MA; Status: Tentative; Link: http://www.charlesriverrc.org; and Pilots Per Channel: 1.

5. Understanding the 'Status' field

The status field controls how the contest is displayed on the home page, as well as whether or pilot registrations are accepted. The typical progression of status values are shown below.

'Tentative' – The contest has been granted a slot on the ESL calendar with a date that may be revised and a registrar has been identified. The contest is displayed on the home page with a warning icon (exclamation point in a triangle). All information regarding the contest is to be considered subject to change.

'Confirmed' – The contest details have been updated by the registrar and reviewed by the contest coordinator. The host club has confirmed the field availability for the selected date. The contest will display on the home page with an hourglass icon indicating that changes are unlikely, but registration is not yet available. Note that 'Confirmed' status is optional; a contest can go to 'Open' status directly if desired.

'Open' – At this point, the contest is accepting pilot registrations. The home page will display a pencil or checkmark icon depending on the registration state of the viewing user.

'Closed' – The contest is no longer accepting registrations. This status is still available, but is not frequently used.

6. Using the Rich Text Editor

The contest fields for Description, Awards, Directions, and Other Information are optional fields that use the DotNetNuke rich text editor. These fields are not displayed if they are blank, but should be used to provide additional information regarding the contest. All the features of the editor are beyond the scope of this document, but everyone should be able to get acceptable results by simply using your favorite document processing software to prepare and format the information and paste it into the appropriate rich text editor field.

7. Saving changes

Once all desired updates have been made to the contest, press the 'Save' button which appears at both the top and bottom of the Contest Information display. The page will be reloaded in view mode with a success message displayed.

